



February 24, 2009

Dear Applicant and/ or Employee,

Your potential employer may or may not hire and/ or promote you, based at least in part upon information we provided them in your background report.

A copy of that report is attached for your review. You have the right to dispute the information. To do so, you may send us your correction for further verification. If you wish to receive a copy of any actions taken by us in that regard, please send a self addressed stamped envelope along with your communication to us.

Please bear in mind we do not make the hire/no-hire decisions for any clients and have no input into the decision process other than the work we perform in this regard. Additionally, information we provide is not created by us and in all cases, is third party, in nature.

**Thank you,
Compliance Department
Background Bureau, Inc.
2019 Alexandria Pike
Highland Heights, KY 41076**